

# Blocks2Build

Professional development activity

**3 – 7 November 2024**



Erasmus+  
JEUNESSE & SPORT



# Welcome



## PROFESSIONAL DEVELOPMENT ACTIVITY TRAINING

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Dear partners and participants, it is an absolute pleasure to organize this training with you and host you in La Rochelle in 2024. To ensure a good preparation, transparency and efficiency, we would like to share with you this info pack.

HERE YOU WILL FIND :

- ◆ Project objectives and expected results
  - ◆ Logistical aspects of the mobility
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### *WHEN ?*

2-8 November 2024 (Travel days : 2nd November and 8th November)

### *WHERE?*

La Rochelle, france

### *TECHNICAL PROJECT INFORMATION :*

Title : Blocks to build - B2B

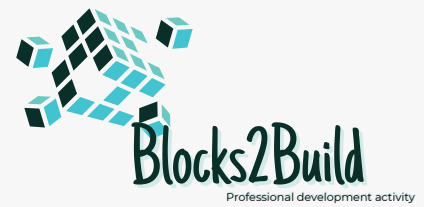
Type of activity : Erasmus + Professional development activity

Project number : 2024-1-FR02-KA153-YOU-000228822

Duration of mobility : 5 days activity + 2 travel days

Working language : English

# Project



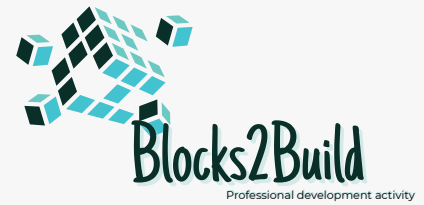
## SUMMARY

An organized project can be a powerful tool in cooperation and creation of activities. In a lot of today's educational systems, we can learn about so-called "development, political and classical" projects, and how to structure them. There is, however, a lack of methods and organized tools in pedagogical projects, i.e., projects involving people's learning, competencies, and experiences (\* Pedagogical projects, meaning strategic educational plans designed to enhance learning experiences, in Formal and Non-formal Education). And even though we have come a long way, a lot of thanks to the Erasmus+ program, with the frequent usage of tools such as "Problem and solution tree" and S.M.A.R.T, there is still a long way to go.

The goal of the project is "To provide simple tools for the creation of projects, and a holistic and sustainable method that shows how all steps of a project are connected in one ecosystem". In doing so, participants will have a better knowledge of project frameworks. In understanding this, the participants will acquire skills such as management, planning, delegation, facilitation, analysis and communication. Acquiring these skills also will lead to a better capacity to adapt and a better capacity to estimate.

This means that we will in the long term be able to include youth from different backgrounds in the creation of projects, because the way we work with them will be simpler. This also means, that the quality of the learning goals can increase, because a large part of project coordination is to plan for the dissemination and evaluation of competencies.

# Project



## OBJECTIVES

### Aim 1.

To identify tools specifically designed for pedagogical projects before the training and demonstrate them during the training.

### Aim 2.

To examine and adapt tools and resources for project coordination used in the countries that are participating in the project.

### Aim 3.

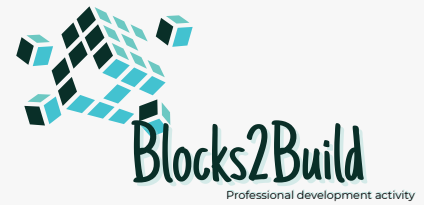
Learn how to accompany Youth in the creation of projects, using fun tools such as the game "ProjectX".

### Aim 4.

To discover how to use the tools and resources to create international projects, notably on European level.

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# Project



## LEARNING OUTCOMES

The participants will gain a competence in the application of project management tools, that will give them the possibility to gain knowledge of project management information and tools. This will give them the skills to use project management tools in pedagogical projects. Being able to this, the participants will have a boost in confidence and a larger capacity for personal initiative.

The participants will have the competence to adapt to tools from different cultures. In gaining this competence, the participants will have knowledge of resource managing, and develop skills in intercultural dialogue and intercultural communication. This will add to open-mindedness and alterity of the participants.

The participants will gain the competence of accompanying youth in projects. They will gain knowledge in delegation, explanation, and communication, adding to their skills in identification of needs, motivating youth and facilitation. In doing this, they will learn more patience, adaptability and alterity.

The participants will gain competencies in creating international projects and identifying European grants for funding. By this, they will gain knowledge in identifying European grants, budgeting, and understanding Erasmus+ as a whole program. They will acquire skills such as critical thinking, report writing and have the capacity to adapt discourses to different cultures. This will increase their curiosity, self-confidence and transparency.

Our long-term desire for this project is that this ends up being a sustainable way of working with projects, creating a lifelong learning opportunity, not only for youth workers, but with a trickle-down effect, that eventually impacts youth directly.

# Project partners



BOSNIA AND HERZEGOVINA : PONTEM



3 participants

18 + years old

No specific competencies required

GEORGIA :



3 participants

18 + years old

No specific competencies required

FRANCE : CDIJ - YOUTH INFORMATION CENTER **(HOST)**



3 participants + 2 facilitators

18 + years old

No specific competencies required for participants

Facilitators : project management training

GERMANY : SATELITTES



2 participants

18 + years old

No specific competencies required

NORWAY : TVIBIT



3 participants

18 + years old

No specific competencies required

# Travel budget

Travel, Accommodation and food: covered by Erasmus + program.

Travel expenses are eligible up to the amount determined by the Erasmus+ Program based on EU distance calculator - [http://ec.europa.eu/programmes/erasmus-plus/resources/distancecalculator\\_en](http://ec.europa.eu/programmes/erasmus-plus/resources/distancecalculator_en).

Please keep all receipts linked to travel expenses, especially for those with green travel and exceptional costs.

Eligible round trip travel expenses per participant are up to:

BOSNIA AND HERZEGOVINA : PONTEM



3 participants

Total : **927 €**

Per participant : 309 €

GEORGIA :



3 participants

Total : **1740 €**

Per participant : 580 €

FRANCE : CDIJ - YOUTH INFORMATION CENTER (**HOST**)



3 participants + 2 facilitators

Total : **280 €**

Per participant : 56 €

GERMANY : SATELITTES



3 participants

Total : **834 €**

Per participant : 417 €



NORWAY : TVIBIT



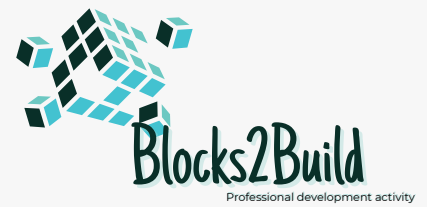
3 participants

Total : **1680 €**

Per participant : 560 €

Exceptional costs

# Preparations



## NATIONAL GROUPS

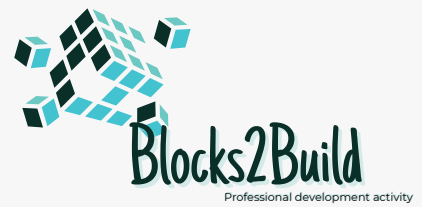
Each respective group should prepare a presentation of their culture, for international evenings, and tools that they use for project management and coordination, if they have any.

We ask of each group to prepare at least two energizers and/or ice-breakers. Energizers are small activities in groups that we use to boost our energy during breaks or in the morning, and the ice-breakers will be used for team building activities.

If the groups have any other activities they would like to put in place, please do not hesitate to tell us in advance.



# Preparations national coordinators



## REIMBURSEMENTS

For the most efficient and fast reimbursements, please provide us with an account number, name of the account holder, SWIFT code and bank information needed for the transfer (must be legally linked to the partner organization).

\*We are working with our bank for the details needed, I will get back to you if anything else is needed.

FOR EACH TRANSFER, WE WILL NEED :

- INVOICE, TOTALING THE SUM FOR THE TRANSFER
- RECEIPTS OF THE REAL COSTS

*We will transfer you the total grant for travel, even if the grant succeeds or exceeds the total grant. (Exception is Norway, you have to use the whole grant, or we will have to reimburse the agency). It will be to each of you to take care of travel with that grant. We do however ask you to send us the receipts, for a potential control !*

- ◆ If you have any questions regarding this, please do not hesitate to contact me.

## THE CITY, THE WEATHER, THE CULTURE...

- ◆ La Rochelle is a port city, on the Atlantic Ocean, meaning it is awesome in summer, but can get quite windy later in the year.

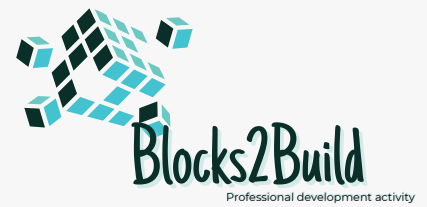
The city has almost 80 000 habitants, a lot of restaurants and beautiful scenery. It is a bike city, as it is mostly flat, so there are many tracks designated for bikes and bike rental is available all around the city.

The city is about 2 hours from Bordeaux and Nantes, both of which have larger airports. There is also an airport in La Rochelle, but much smaller, and operates with low-cost airlines.

The train station is in the city center, and corresponds with trains from Bordeaux and Paris.

- [Paris-La Rochelle](#) : 2h30 à 4h
- [Bordeaux-La Rochelle](#) : 2h30 à 3h30
- [Nantes-La Rochelle](#) : 2h

# Security



La Rochelle is a fairly safe city, but an accident can happen anywhere.

We ask that all participant get travel insurance and the European Health Card, if they do not already have it.

Travel insurance is not included in the grant, however, it is often offered when buying travel tickets. You can also check with your bank if they cover travel insurance. Banks often offer travel insurance, for all passengers, if 50% or more of the travel is paid with the card.

We are still working on reserving accommodation. It will most likely be shared rooms, 2-3 people. We will of course take into consideration gender and nationalities if needed. That is also why we would appreciate it immensely if you gave us information of participants as soon as possible.

For the physical, mental and emotional safety of all, please do not hesitate to communicate any concerns, ideas and needs to me as soon as possible.

I will be asking for specific information closer to the date of arrival, i.e. allergies, food preferences, special needs, etc.

# Questions

? ? ?

BY EMAIL :

[ajlacejvan@cdij17.fr](mailto:ajlacejvan@cdij17.fr)

Whatsapp : +33 761905447

## **IN CASE OF EMERGENCY**

*AUGUST 10TH TO SEPTEMBER 2ND (MY  
VACATION)*

[accueil@cdij17.fr](mailto:accueil@cdij17.fr)